TOWN COUNCIL
MEETING MINUTES
FEBRUARY 6, 2018

The Town Council met in regular session on Tuesday, February 6, 2018 at 6:00 p.m. at 372 Town Place, Fairview, Texas. Those present were Mayor Darion Culbertson; Mayor Pro Tem John Adler; and Councilmembers Bill Nicol, Henry Lessner, Pam Little, Paul Hendricks and Renee Powell. Staff present included Town Manager, Julie Couch; Assistant to the Town Manager, Adam Wilbourn; Interim Chief Financial Officer, Roger Unger; Planning Manager, Israel Roberts; Town Engineer, James Chancellor; Economic Development Manager, Ray Dunlap; Police Chief, Granver Toliver; Executive Assistant, Tenitrus Bethel; and Town Attorney, Clark McCoy.

Mayor Culbertson called the meeting to order at 6:00 p.m. and declared a quorum was present. At 6:00 p.m., the council then adjourned into executive session regarding a consult with legal counsel, property acquisition, personnel and economic development negotiations.

At 7:36 p.m., Mayor Culbertson reconvened back into regular session and invited everyone to stand for the Pledge of Allegiance.

EXECUTIVE SESSION ACTION ITEMS:
Councilmember Powell made a motion to approve the purchase of a permanent sanitary sewer easement, located on the George Phillips Survey, Abstract No. 701, Tract 5 containing 8.623 acres, in the amount of $15,414. Councilmember Hendricks seconded the motion and the motion was unanimously approved.

Councilmember Powell made a motion to authorize the Town Manager to execute a settlement agreement with Woodland Farms with the modification that the trees must be six feet in height. Councilmember Little seconded the motion and the motion was unanimously approved.

PROCCLAMATIONS, RECOGNITION AND AWARDS: Mayor Culbertson honored Mallory Lorant who was recently named Miss Lovejoy's Outstanding Teen 2018 in the Miss McKinney Lovejoy pageant.

Kyle Williams with Lincoln Property Management gave an update on the proposed improvements within the Fairview Town Center.

CONSENT AGENDA: All items listed under the Consent Agenda are considered routine and are acted on by one motion, with no separate discussion of these items. If discussion is desired, an item may be removed from the consent agenda and be considered separately. A) Approve the minutes of the October 4, 2017, regular Council meeting. B) Approve the minutes of the November 8, 2017, regular Council meeting. C) Approve the minutes of the January 8, 2018 special Council meeting. D) Approve an ordinance calling the May 5, 2018, General Election and authorizing the Town Manager to execute a joint agreement with Collin County for the provision of election services. E) Approve resolution authorizing the Town to join the Texas Smartbuy Membership Program. F) Approve revised development agreement with Harper Landing Development LLC.

Councilmember Lessner made a motion to approve the consent agenda. Mayor Pro Tem Adler seconded the motion and the motion was unanimously approved.

PUBLIC HEARING – CUP – 1010 PATRICIAN CT: Mr. Roberts gave a presentation on agenda item 5(a) consider and take action on a request for approval of a conditional use permit (CUP) to accommodate the construction of a canopy over an existing patio. The 1.1-acre site is located at 1010 Patrician Ct. and is zoned for the (RE-1) One-Acre Ranch Estate District. (Case #CUP2018-01).

Mr. Roberts stated he has received seven letters of support. He also stated the Planning and Zoning Commission had recommended approval of the item 5-0.

Councilmember Powell made a motion to approve a request for approval of a conditional use permit (CUP) to accommodate the construction of a canopy over an existing patio located at 1010 Patrician Ct. Councilmember Little seconded the motion and the motion was unanimously approved.

PUMP STATION BID AWARD: Mr. Chancellor gave a presentation on agenda item 6(a), related to award of a bid for removal of a lift station.

Mr. Chancellor recommended the bid be awarded to the lowest bidder, Labamba LLC, with a bid of $134,150.

Councilmember Hendricks made a motion to approve awarding a bid for the pump station removal in the amount of $134,150 to Labamba, LLC. Mayor Pro Tem Adler seconded the motion and the motion was unanimously approved.

TOWN HALL IMPROVEMENTS: Mr. Unger gave a presentation on agenda item 6(b) relate to authorizing Town staff to have glass installed at the front desk in Town Hall.

Ms. Couch indicated that it was planned to use court security funds for the installation. Councilmember Powell made a motion to approve the purchase of glass at the Utility Billing counter not to exceed $3,800. Councilmember Nichol seconded the motion and the motion was unanimously approved.

PLANNIING FOR FUTURE TOWN FACILITIES: Ms. Couch discussed agenda item 6(c), related to planning for future town facilities, including the citizen committee process.

Ms. Couch reviewed the upcoming focus group process for the CRG and she discussed the survey that will be sent out to the Community Review Group (CRG) and asked for feedback, by Friday, from Council on the draft survey. She indicated that the survey results would be used by the facilitator for discussion in the focus group meetings. Ms. Couch stated the selected facilitator would be Ron Cox and that the focus groups would be held on February 20 and February 21. There was general discussion about the process.

DISCUSS UPCOMING SPECIAL MEETING: Ms. Couch discussed agenda item 6(d), related to possible meeting dates for special meetings.

Ms. Couch stated the Park Board is ready to meet with Council to review their status on the update to the park and trail plan.. Ms. Couch also proposed a joint meeting of the Council and the Planning and Zoning Commission to review the diagnostic plan for the ordinances that require updating. Ms. Couch requested Council to submit to her all dates in March, minus the week of Spring Break, that they are not available in order to plan the joint meeting.

MCKINNEY AIRPORT UPDATE: Councilmember Hendricks gave a presentation regarding agenda item 6(e) discuss and update regarding the McKinney Airport Master Plan and Layout Plan.

Council, Staff and attendees discussed current activities.

CITIZENS INPUT:
Mike VanNatta, 5141 Stream Crest Way, stated he and his family moved to the Town for the CPDD. And he is looking forward to the plans the Town has in place.

Roy Serpa, 412 Saddleback Drive, addressed his frustration with Town transparency. He also requested a copy of the letter Mayor Culbertson sent to HOA's regarding the CPDD.

Glenn Lauter, 717 Elmbrook Drive, addressed the CRG and expressed frustration with the zoning process.

Mayor Culbertson indicated that he needed to leave the meeting in order to make a flight out of town. Mayor Pro Tem Adler assumed control of the meeting.

REPORTS FROM STAFF: Mr. Unger provided a report on agenda items 8(a) and (b) regarding the monthly financial and quarterly investment reports ending December 31, 2017.

Mr. Chancellor provided a report on agenda item 8(c) regarding an update on Stacy Road construction.

Mayor Pro Tem Adler noted there was a recent call to his street and the Fairview Police responded in less than 5 minutes. Mr. Adler also reminded everyone the Taste of Fairview will be held on March 2, 2018 at Heritage Ranch.

Mayor Pro Tem Adler adjourned the meeting at 9:07 p.m.

Darion Culbertson, Mayor

Adam Wilbourn, Alternate Town Secretary

TOWN OF FAIRVIEW