



PLANNING AND DEVELOPMENT SUBMITTAL INFORMATION

Application submissions are accepted by the Planning Department on or before the submittal deadline dates, as published on the Town of Fairview Planning and Zoning Calendar. The applicant should consult with the Planning Department before filing an application to discuss the feasibility of the request and any additional requirements.

Please refer to the Town of Fairview Planning and Zoning Calendar for submittal deadlines.

In addition to the paper prints as outlined below, please provide a digital .PDF file of all plans upon submittal.

Application:	Executed Planning and Development Application with original owner's signature;
Plans:	Refer to the appropriate Town of Fairview Checklist for format and information required on the plans.
<i>Plat</i>	Two (2) 24" x 36" plans folded to 9" x 12" with title block visible when folded.
<i>Civil Engineering Plans</i>	Two (2) 24" x 36" bound and rolled sets, including the following sheets: cover sheet; plat; site plan; landscape plan; water and sewer plans and profiles; storm sewer plans and profiles; drainage area map; grading plans; paving plans; and erosion/storm water protection plan.
<i>Concept/Zoning, and Development Plans</i>	May include, but not limited to concept plans, site plans, landscape plans, lighting/photometric plan, façade plans, and tree surveys Two (2) 24" x 36" plans folded to 9" x 12" with title block visible when folded.
<i>Submittal Fee:</i>	Refer to the Town Master Fee schedule. Make all checks payable to the Town of Fairview.

Contact the Planning Department for more information at 972-562-0522.