



# TOWN OF FAIRVIEW REROOF PERMIT APPLICATION

Project Address \_\_\_\_\_ Subdivision/Lot/Block \_\_\_\_\_

Property Owner (Name, Address, Phone, & Email) \_\_\_\_\_

General Contractor: \_\_\_\_\_ Phone: \_\_\_\_\_

Email \_\_\_\_\_

General Contractor Address: \_\_\_\_\_

### SCOPE OF WORK:

Valuation of work \$: \_\_\_\_\_ Square Footage \_\_\_\_\_

Wind Design for Fairview Texas is 115 3 second gust and 76 MPH .

Roof replacement shall include the removal of the existing layers of roof coverings down to the deck.

**NOTE: There may be required forms and information sheets for the specific type of work being done.. Please contact the permits department for required submittal.**

**REMOTE VIRTUAL INSPECTION FORM MUST BE COMPLETED WITH THIS APPLICATION.**

### Remote Virtual Inspections RVI Instructions:

- All remote inspections should be scheduled a minimum of one business day prior to the requested date.
- Schedule inspection either on-line or by telephone. [inspections@fairviewtexas.org](mailto:inspections@fairviewtexas.org) / 972-886-4250
- Schedule after-hours or emergency inspections on a case-by-case basis. Additional fees apply.
- Video telephony platform: Face-time (Note: Please leave a call back number for the inspector if you are requesting face time.)
- When scheduling the inspection, provide the address, permit number, and type.
- Remote virtual inspection (RVI) may be done via live stream, pictures, video or any combination.

NOTICE TO APPLICANT: This permit is issued based on information furnished in this application and on any submitted plans and is subject to the provisions and requirements of the Town of Fairview Code of Ordinances and any other applicable ordinance. This permit is used only for the purpose of allowing construction of a building or structure conforming to the codes and ordinances of the Town, regardless of information and/or plans submitted. Separate subcontractor permits are required. The permit holder is required to use only subcontractors registered with the Town of Fairview, where such a requirement is applicable.

APPLICANT SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

TOWN OF FAIRVIEW, 372 TOWN PLACE, FAIRVIEW, TEXAS 75069, 972-562-0522

AUTOMATED INSPECTION LINE: 972-886-4250  
MAY 2025

**ALL PERMITS MUST BE SUBMITTED TO: [permits@fairviewtexas.org](mailto:permits@fairviewtexas.org)**



The Town of Fairview has adopted the 2024 International Residential Code and conducts plan review and inspections based on chapter 9 of the 2024 IRC, and the 2024 IFC.

The 2024 International Residential Code (IRC). Roofing materials must be installed in accordance with Chapter 9 of the 2024 IRC and the manufacturer's installation instructions (R901.1).

Building permits are required for re-roofing existing dwellings. Building permit fees are established by the municipality. Building inspections are performed at various stages to verify code compliance.

**COMMERCIAL REROOFS/ROOFS: Refer to Chapter 15 Roof Assemblies and Rooftop Structures. 2024 International Building Code.**

**Roof replacement shall include the removal of the existing layers of roof coverings down to the deck.** See R908.3.1 for exceptions to the code for re-roof re-cover.

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**\*\*Section R902.1;** amend and add exception #5 to read as follows:

R902.1 Roofing covering materials. Roofs shall be covered with materials as set forth in Sections R904 and R905. Class A, B, or C roofing shall be installed designated by law as requiring their use or when the edge of the roof is less than 3 feet from a lot line. {remainder unchanged}

Exceptions:

1. {text unchanged}
2. {text unchanged}
3. {text unchanged}
4. {text unchanged}
5. Non-classified roof coverings shall be permitted on one-story detached accessory structures used as tool and storage sheds, playhouses and similar uses, provided the floor area does not exceed (area defined by jurisdiction)

**R903.2.2 Cricket and saddle**

Install a cricket or saddle on the ridge side of any chimney greater than 30 inches wide. Cricket or saddle coverings must be sheet metal or the same material as the roof covering.

**R905.2.8.5 Drip Edge**

A drip edge shall be provided at eaves and rake edges of shingle roofs

**R905.2.8.2 Valleys**

Valley linings shall be installed in accordance with the manufacturer's instructions before applying shingles. Valley linings of all types shall be permitted.

See Table R905.2.8.2 Valley and lining material

**Fasteners for asphalt shingles:** must be galvanized steel, stainless steel, aluminum or copper roofing nails, minimum 12 gage shank with a minimum 3/8-inch head, of a length to penetrate through the roofing materials and a minimum of 3/4 inch into the roof sheathing. Where the roof sheathing is less than 3/4 inch thick, the fasteners must penetrate through the sheathing. Fasteners must comply with ASTM F 1667. Staples are not permitted for shingle application unless specifically noted in the manufacturer's installation instructions on the shingle package.

The minimum roof slope for metal roof shingles is 3:12. See special installation requirements from the manufacturer and IRC. (R905.4)

The minimum roof slope for mineral surfaced rolled roofing is 1:12. See special installation requirements from the manufacturer and IRC. (R905.5)

The minimum roof slope for slate and slate-type shingles is 4:12. See special installation requirements from the manufacturer and IRC. (R905.6)

The minimum roof slope for wood shingles is 3:12. See special installation requirements from the manufacturer and IRC. (R905.7)

The minimum roof slope for wood shakes is 3:12. See special installation requirements of manufacturer and IRC. (R905.8)

The minimum roof slope for built up roofing is 1/4:12. See special installation requirements from the manufacturer and IRC. (R905.9)

The minimum roof slope for lapped, no soldered-seam metal roof panels is 3:12. See special installation requirements from the manufacturer and IRC. (R905.10)

The minimum roof slope for standing-seam roof systems is 1/4:12. See special installation requirements from the manufacturer and IRC. (R905.10)

The minimum roof slope for modified bitumen roofing is 1/4:12. See special installation requirements from the manufacturer and IRC. (R905.11)



# Photo/Video Inspection Certification

I hereby swear and affirm that the photos and/or videos which I have submitted for review in conjunction with the Permit listed below is a true and accurate documentation of the work performed.

I acknowledge that by submitting inaccurate or incorrect information, photos or videos, I am falsifying official government documents of the Town of Fairview and may be prosecuted to the fullest extent of the law, which may include fines and citations from the Town of Fairview and further action from the State of Texas. I also understand that the Town of Fairview may not accept these photos and/or videos as sufficient and may require an onsite visit or more photo/video documentation.

\*This must be signed and on file prior to scheduling this inspection.

PERMIT NUMBER: \_\_\_\_\_ DATE: \_\_\_\_\_

ADDRESS OF WORK PREFORMED: \_\_\_\_\_

TYPE OF WORK: \_\_\_\_\_

NAME OF COMPANY: \_\_\_\_\_

PRINT NAME OF (CONTRACTOR/RMP): \_\_\_\_\_

LICENSE NUMBER OF (CONTRACTOR/ RMP): \_\_\_\_\_

SIGNATURE OF (CONTRACTOR/ RMP): \_\_\_\_\_