



## COMMERCIAL BUILDING PERMIT APPLICATION

### PROJECT INFORMATION *(must be completed)*

Check all that apply: ☐ New Construction ☐ Addition ☐ Remodel ☐ Tenant Improvement

For Tenant Improvements: ☐ New Tenant ☐ Existing Tenant

☐ Accessory Structure ☐ Commercial Demo ☐ Roofing

Project Valuation (do not include land value) \$ \_\_\_\_\_ Square Footage of Project \_\_\_\_\_

Job Site Address: \_\_\_\_\_ Parcel # \_\_\_\_\_

Complex Name (if applicable) \_\_\_\_\_ Building # \_\_\_\_\_ Suite # \_\_\_\_\_

#### SCOPE OF WORK:

\_\_\_\_\_  
\_\_\_\_\_

### PROPERTY INFORMATION *(must be completed)*

Is this property within the flood hazard area? \_\_\_\_\_

Is the property served by an on-site septic system? \_\_\_\_\_

Fire Sprinklers? ☐ Yes ☐ No Fire Alarm ☐ Yes ☐ No

Electric Distributor ☐ ONCOR ☐ GCEC Gas Distributor ☐ Atmos ☐ Coserv

#### OWNER

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

#### CONTRACTOR

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

#### APPLICANT REPRESENTATIVE

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_ Zip: \_\_\_\_\_

Required at time of application:

1. Existing Conditions Survey or As Built Survey if any existing improvements are to remain.
2. Copy of Recorded plat or Proposed plat.
3. Site plan.
4. Commercial Packet. (contact *the building department for packet*)
5. Owners Authorization Letter.

Trash Hauler Contractor: REPUBLIC SERVICES

Anything over \$10,000 requires a listed trash hauler on your permit. Additional questions, service requests and concerns, should be directed to Republic Services at 972-422-2341 or via their website: RepublicServices.com/Customer-Support.

**PLAN SUBMITTAL:**

WHEN PLANS ARE REQUIRED BY CODES, ORDINANCES, OR AS DETERMINED BY THE BUILDING OFFICIAL. ONE SET OF PLANS SHALL BE SUBMITTED IN PDF. ENGINEER SEALED PLANS AND CALCULATIONS SHALL BE SUBMITTED AS REQUIRED BY CODES, ORDINANCES OR WHERE OTHERWISE REQUIRED BY STATE LAW.

**OTHER INSPECTIONS AND FEES:**

- INSPECTIONS OUTSIDE NORMAL BUSINESS HOURS .....\$150.00/HOUR\* • EMERGENCY INSPECTION FEE ..... \$75.00 • PERMITS FOR WHICH NO FEE IS SPECIFICALLY INDICATED ..... \$75.00 • ADDITIONAL PLAN REVIEW REQUIRED BY CHANGES, ADDITIONS, OR REVISIONS TO APPROVED PLANS ..... \$50.00/HOUR • FOR USE OF OUTSIDE CONSULTANTS FOR PLAN CHECKING AND INSPECTIONS, OR BOTH ACTUAL COSTS\*\*

**REMOTE VIRTUAL INSPECTIONS RVI INSTRUCTIONS:**

ALL REMOTE INSPECTIONS SHOULD BE SCHEDULED FOR A MINIMUM OF ONE BUSINESS DAY PRIOR TO THE REQUESTED DATE

• SCHEDULE INSPECTION EITHER BY TELEPHONE OR ON-LINE AT INSPECTIONS@FAIRVIEWTEXAS.ORG/972-886-4250

SCHEDULING OF AFTER-HOURS OR EMERGENCY INSPECTIONS DONE ON A CASE-BY-CASE BASIS. ADDITIONAL FEES APPLY.

VIDEO TELEPHONE PLATFORM: FACETIME (NOTE: PLEASE LEAVE A CALL BACK NUMBER FOR THE INSPECTOR IF YOU ARE REQUESTING FACE TIME.

• WHEN SCHEDULING THE INSPECTION, PROVIDE THE ADDRESS, PERMIT NUMBER AND TYPE

REMOTE VIRTUAL INSPECTION (RVI) MAY BE DONE VIA LIVE STREAM PICTURES, VIDEO OR ANY COMBINATION. I HEREBY CERTIFY THAT THE FOREGOING IS CORRECT TO THE BEST OF MY KNOWLEDGE AND ALL WORK WILL BE PERFORMED ACCORDING TO THE DOCUMENTS APPROVED BY THE BUILDING DEPARTMENT AND IN COMPLIANCE WITH THE TOWN OF FAIRVIEW REGULATING CONSTRUCTION. IT IS UNDERSTOOD THAT THE ISSUANCE OF THIS PERMIT DOES NOT GRANT OR AUTHORIZE ANY VIOLATION OF ANY CODE OR ORDINANCE OF THE TOWN OF FAIRVIEW.

I FURTHER CERTIFY THAT ALL WORK THAT IS REQUIRED TO COMPLY WITH ANY FEDERAL, STATE, AND /OR LOCAL LAW REGARDING ENERGY CONSERVATION WILL BE PERFORMED IN ACCORDANCE WITH THOSE LAWS, AND THAT VERIFICATION OF ENERGY CODE COMPLIANCE SHALL BE SUBMITTED TO THE TOWN UPON REQUEST.

CONTRACTOR, AGENT, OR HOMEOWNER PRINTED NAME: \_\_\_\_\_

DATE: