



Phase II (Small) MS4 Annual Report Requirements and Template 2019 TPDES General Permit Number TXR040000

Within 90 days of the end of each reporting year, operators of regulated Phase II Municipal Separate Storm Sewer Systems must submit an annual report to the Texas Commission on Environmental Quality. The reporting year may be the 12 months concurrent with the permit effective date, the permittee's fiscal year, or the calendar year. The reporting year selected must be identified in the original permit application submitted and remain consistent throughout the entire 5-year permit term. The annual report must describe activities conducted during the previous reporting year. If two or more MS4s share a common Stormwater Management Program (SWMP), all permittees must contribute to a system-wide annual report. Each permittee must sign and certify the annual report in accordance with 30 TAC §305.128 (relating to Signatories to Reports).

Report Content

Refer to Part IV,B.2 of the MS4 General Permit TXR040000 for annual report requirements.

Submit the annual report with a cover letter to ensure that the report reaches the Stormwater Team. See cover letter template (Example 5) of the instructions. The annual report must be submitted to the following address:

Texas Commission on Environmental Quality
Stormwater Team Leader (MC-148)

P.O. Box 13087
Austin, Texas 78711-3087

Note: An annual report must be submitted even if the SWMP has not yet been approved by the TCEQ. A copy of the annual report must also be submitted to the appropriate TCEQ regional office.

In addition, if the permittee has a public website, the SWMP and annual report, or a summary of the annual report, must be posted on the permittee's website. The SWMP

must be posted no later than 30 days after the approval date, and the annual report no later than 30 days after the due date.

A. General Information

1. Provide the:

- assigned authorization number TXR040{ XXX}
- reporting year (1, 2, 3, 4, or 5)
- reporting option selected (i.e. calendar year, permit year, or fiscal year with last day of fiscal year [MM/DD])
- beginning and end dates (MM/DD/YYYY to MM/DD/YYYY) of the annual reporting period
- MS4 operator level:
 - traditional small MS4s – level is based on the population served within the 2010 Urbanized Area (See Part II.A.5 of TXR040000 to determine MS4 level)
 - non-traditional small MS4s – *all* non-traditional small MS4s are categorized as *Level 2* regardless of population served within the Urbanized Area. These include counties, drainage districts, transportation entities, military bases, universities, colleges, correctional institutions, municipal utility districts, and other special districts
- name of the permittee (owner/operator of the MS4, i.e. municipality, water district, etc.)
- name, telephone number, mailing address, and e-mail address for the appropriate contact person

B. Status of Compliance with the MS4 GP and SWMP

The purpose of the annual report is to inform the TCEQ of the status of compliance with permit conditions and the approved SWMP, including the appropriateness of each best management practice (BMP) and the progress towards achieving the measurable goals for each BMP utilized or implemented during the reporting year. Please model the reported information after the examples provided.

1. The report must include the status of compliance with permit conditions according to Part IV and V of the permit. Include compliance with the TCEQ-approved SWMP, compliance with recordkeeping and reporting requirements, compliance with permit eligibility requirements, and compliance with conducting an annual review of its SWMP in conjunction with preparation of the annual report as required in Part II E.4.

2. Each MS4 is required to assess the appropriateness of each BMP in reducing the discharge of pollutants to the maximum extent practicable (MEP). Provide a detailed assessment of the appropriateness of the selected BMPs, including whether any of the selected BMPs are not appropriate. This information may be included in a tabular format as provided in the form (**see Example 1 – BMP Status**).
3. Describe progress towards achieving the goal of reducing the discharge of pollutants to the maximum extent practicable (MEP). If no progress was made or the BMP did not result in a reduction in pollutants, provide an explanation. This information must be presented in a tabular format as provided in the form (**see Example 2 – Pollutant Reduction Analysis**).
4. Measurable goals are objective markers or milestones the MS4 will use to track the progress and effectiveness of BMPs in reducing pollutants to the MEP. Provide an assessment of the appropriateness of the implementation of the measurable goals of each minimum control measure (MCM) and an evaluation of the success of implementation, including any obstacles or challenges in meeting the SWMP schedule, etc. (**see Example 3 – Measurable Goals Status**).

C. Stormwater Data Summary

Provide a summary of the results of information collected and analyzed during the reporting period, including monitoring data used to assess the success of the program at reducing the discharge of pollutants to the MEP. For example, did the MS4 conduct monitoring of stormwater quality, conduct visual inspections, clean the inlets, look for illicit discharge, etc..

D. Impaired Waterbodies and Total Maximum Daily Loads

If the receiving water body is listed as impaired in the latest Clean Water Act 303(d) list, or has an approved TMDL and is listed in the most recently approved **Texas Integrated Report Index of Water Quality Impairments**, refer to Part II.D for additional information about limitations on permit coverage, compliance with water quality standards, TMDL compliance requirements, and prohibited discharges (Edwards Aquifer Recharge Zone, specific watersheds, etc.).

Impaired waters are those that do not meet applicable water quality standards and are listed in the latest Clean Water Act 303(d) list or in the latest Texas Integrated Report Index of Water Quality Impairments. Pollutants of concern are those for which the water body is listed as impaired or has an approved TMDL. New sources or new discharges of the pollutant(s) of concern to impaired waters are not authorized by the permit unless otherwise allowable under 30 TAC Chapter 305 and applicable state law.

To determine if your receiving water has been listed as impaired, refer to the most recent **Texas Integrated Report Index of Water Quality Impairments** on the TCEQ website at < [Texas List of Impaired Waters](#) >.

Categories 4 and 5 together comprise the list of all impaired waters. Category 4 includes impaired waters for which TMDLs have already been adopted, or for which other management strategies are underway to improve water quality. Category 5 of the Integrated Report comprises the 303(d) List.

A TMDL is the maximum amount of a water quality contaminant that can be discharged into a body of surface water on a daily basis without causing an exceedance of surface water quality standards. For more information about TMDLs go to: < [TMDL Program](#) >.

For specific information on segments with TMDLs adopted by the TCEQ go to: < [Segments with TMDLs](#) >.

Note: Discharges of pollutant(s) of concern to impaired water bodies for which there is a TMDL implementation plan (I-Plan) are not eligible for coverage under this general permit unless they are consistent with the approved TMDL and the I-Plan. In order to be eligible for permit coverage, MS4 operators must incorporate into their SWMP the limitations, conditions, and requirements applicable to their discharges, including monitoring frequency and reporting as required by TCEQ rules. For discharges not eligible for coverage under this general permit, the discharger must apply for and receive an individual TPDES permit.

1. Determine each year if any receiving water body within the permitted area was added to the latest EPA-approved 303(d) list or the *Texas Integrated Report of Surface Water Quality for CWA Sections 305(b) and 303(d)*. Within two years following the approval date of the new list(s) of impaired waters, include any newly listed waters in the annual report and SWMP.
2. If applicable, explain in the worksheets any activities taken to address the discharge to impaired waterbodies, including any in-stream or outfall sampling results or other available data (include the source of the data) and a summary of the small MS4's BMPs used to address the pollutant of concern. Data may be acquired from the TCEQ, local river authorities, partnerships, and/or other local efforts as appropriate.
3. Include information about implementing targeted controls as required in Part II. D.4(a).
4. Report the benchmark and assessment activities. Annual reports should include the benchmark and the year(s) during the permit term that the MS4 conducted additional sampling or other assessment activities as required in Part II.D.4(a).

5. Add an analysis of how the selected BMPs will be effective in contributing to achieve the benchmark as required in Part II.D.4(a)(2).
6. Implement focused BMPs to address impairment for bacteria as required in Part II.D.4(a)(5).
7. Assess progress in achieving the benchmark as required in Part II.D.4(a)(6).

E. Stormwater activities next reporting year

Use the table provided to describe any stormwater activities the MS4 operator has planned for the next reporting year as required in Part II.B.2(d).

F. SWMP Modifications and Additional Information

1. All permittees shall annually review, and update as necessary, the SWMP and MCM implementation procedures required by Part III.A.2 and Part IV.B.2(e).
2. If changes have been made or are proposed to the SWMP, those modifications must be addressed in the annual report as required in Part IV.B.2 of the permit. If the TCEQ has notified you in writing that changes to the SWMP are necessary, those changes must be included in the report. Be sure to provide the following information in the explanation (**see Example 4 – SWMP Modifications**):
 - i. Describe changes made to or proposed for the SWMP during the reporting year, including changes to BMPs, measurable goals, dates, contacts, procedures, or details during the permit year.
 - ii. If changes include additions or substitutions of BMPs, include a written analysis explaining why the original BMP is ineffective or not feasible, and why the replacement BMP is expected to achieve the goals of the original BMP.

Note: A Notice of Change (NOC) is required if revisions are proposed to a SWMP already approved by the TCEQ. If the initial SWMP has not been approved, submit a letter describing the change(s) so that information may be considered during the SWMP review process. **If an NOC is required, it must be submitted separately to the address shown on the NOC form. Do not attach the NOC form to this report.**

G. Additional BMPs

Provide a description and schedule for implementation of additional BMPs that may be necessary, based on monitoring results, to ensure compliance with applicable TMDLs and implementation plans as required in Part IV.B.2(f).

H. Additional Information

1. Indicate if the MS4 is relying on another entity to satisfy some of the permit obligations. Include the name of the other entity and an explanation of the elements of the SWMP that the entity is responsible for implementing as required in Part IV.B.2(g). A description of the agreement or written documentation of the agreement must be included in the SWMP.
2. If permittees share a common SWMP, list all associated authorization numbers, permittee names, and SWMP responsibilities of each permittee. Add more spaces or pages if needed.
3. Indicate if this is a system-wide annual report including information for all permittees. If "Yes," all represented permittees must sign the report in accordance with signatory requirements. The regulation governing who may sign an application form is at 30 Texas Administrative Code (TAC) §305.128.

I. Construction Activities

1. Provide the number of construction activities that occurred in the jurisdictional area of the MS4 where the permittee was not the construction site operator as required in Part IV.B.2(i). This may be the actual number of Large Site Notices and Small Site Notices submitted to the MS4 operator by construction site operators.
2. Does the permittee utilize the seventh MCM related to construction? To answer "Yes," this must have been requested on the Notice of Intent (NOI) or on an NOC and approved by the TCEQ.
 - If "Yes," then provide information about the number of municipal construction activities authorized under this general permit during the reporting period and the total number of acres disturbed for municipal construction projects.

J. Certification

The annual report must be signed by a principal executive officer or ranking elected official, or by a duly authorized representative as referenced in 30 TAC §305.128. The Delegation of Signatories to Reports (TCEQ Form 20403) can be located by visiting TCEQ's < [FORMS](#) > Web page and entering the form number.

For shared SWMPs, it is acceptable to submit separate signature pages for each operator participating in the shared SWMP, along with one copy of the system-wide annual report.

All certification pages must include an original, wet ink signature. Photocopies, scanned pages, and electronic signatures cannot be accepted.

Example 1– BMP Status

MCM(s)	BMP	BMP is appropriate for reducing the discharge of pollutants in stormwater (Answer Yes or No and explain)
2: Illicit Discharge Detection and Elimination	Map all outfalls and all water bodies receiving discharges from the MS4	Yes, identified 10 new sources and eliminated 2.
2: Illicit Discharge Detection and Elimination	Perform field screening of outfalls	Yes, there was an increase in illegal discharge detection through screening.
3/4: Construction Site Control and Post-Construction Site Control	Implement stormwater ordinance for construction and post-construction runoff control	Yes, there were reductions in sanitary sewer overflows (SSOs).
5: Pollution Prevention & Good House-keeping for Municipal Operations	Train all public works and streets staff	Yes, conducted 5 educational opportunities for staff.
6. Industrial stormwater sources – if applicable	Inspect industrial facilities	Yes, there was a decrease in illegal dumping into water bodies.

Example 2 - Pollutant Reduction Analysis

MCM	BMP	Information Used	Quantity	Units	Does BMP Demonstrate a Direct Reduction in Pollutants? (Answer Yes or No and explain)
1	1.1 Public education	Utility bill stuffers	300	Brochures	No. Though this BMP does not result in a direct reduction of pollutants, educating the citizens will eventually reduce litter, hence pollutants.
2	2.4 Dry weather screening	Outfalls	20	Inspections	Yes. When illicit discharges are observed, immediate action can be taken to remove the pollutant and track the source.
3	3.3 Construction site inspection	Construction sites	5	Inspections	Yes. By inspecting the contractor-owned construction sites, we can evaluate if proper BMPs are in place to reduce sediment discharge and erosion.
4	4.8 Construction plan review	Plans	5	Reviews	No. The pollutants will be reduced over time as the permanent post-construction BMPs are utilized.

Example 3 – Measurable Goals Status

MCM	Measurable Goal(s)	Explain progress toward goal or how goal was achieved
1	Provide utility bill inserts to each utility customer at least once each year	Met goal – mailed 86,192 inserts with March monthly utility bill.
1	Conduct one public meeting or city-wide cleanup day each year	Exceeded goal- conducted one public meeting and two cleanup days.
2	Map 25% of outfalls and 50% of receiving waters during Year 1 (same as milestone)	Met goal – mapped 20 outfalls out of 80 and 3 of 5 receiving waters.
3	Perform site inspections on 25% of all active construction sites	Did not meet goal - number of construction sites in city was far above normal for the year. Inspected 20% - 137 out of 548.
3	Respond to 100% of construction complaints received	Met goal – responded to 193 of 193 construction activity complaints.
4	Review all site plans submitted for new development projects	Met goal – reviewed 127 of 127 site plans submitted.
5	Sweep 50% of roads each year	Exceeded goal – swept 80% of all city streets.
5	Send two employees each year to a stormwater training workshop	Met goal – two employees attended stormwater training this year.
6	Inspect 5 industrial facilities	Met goal – inspected 5 industrial facilities.

Example 4- SWMP Modification

MCM(s)	Measurable Goal(s) or BMP(s)	Implemented or Proposed Changes (Submit NOC as needed)
3	Measurable Goal - perform site inspections on 25% of all active construction sites	Revise goal to perform site inspections on 25% of all active construction sites, or a minimum of 50 sites per year. Submitted separate NOC on 3/14/2015.
5	Measurable Goal- update inventory list quarterly	Revised Goal – update inventory list annually. Submitted separate NOC on 3/14/2015.
1	BMP 1.8	Change the implementation schedule from January 2015 to completion in May 2015 due to staff changes. Submitted Separate NOC on 01/05/2015.
2	BMP 2.4	Delete ineffective BMP – Dye Testing, and replace with effective BMP - Smoke Testing, to identify sanitary sewer system leaks. Submitted separate NOC on 06/12/2015.

Example 5 – Cover Letter Template

Submit on letterhead, and include:

- the mail date of the letter and report;
- the MS4 name and authorization number;
- the TCEQ region number where the MS4 sent a copy of the annual report; and
- the name(s) and authorization number(s) of other MS4s contributing to the SWMP if applicable.

Letterhead

{Date of Letter}

Texas Commission on Environmental Quality
Stormwater Team Leader (MC-148)
P.O. Box 13087
Austin, Texas 78711-3087

Re: Phase II MS4 Annual Report Transmittal for the Town of Fairview
TPDES Authorization: TXR040245

Dear Team Leader:

This letter serves to transmit the required annual report for the Texas Pollutant Discharge Elimination System Small Municipal Separate Storm Sewer System General Permit, Authorization Number TXR040245 for the Town of Fairview.

The annual report is for Year 1. The reporting period's beginning 01/01/2019 and ending 12/31/2019.

A separate Notice of Change has not been submitted based on the fact that changes have not been proposed for the next permit year.

As required by the general permit, a copy of the report has been mailed to the TCEQ's regional office 4 in Fort Worth, Texas.

Sincerely,

Danielle Oglesbee, PE
Engineering Assistant

Phase II (Small) MS4 Annual Report Form

TPDES General Permit Number TXR040000

A. General Information

Authorization Number: TXR040245

Reporting Year (year will be either 1, 2, 3, 4, or 5): 1

Annual Reporting Year Option Selected by MS4:

Calendar Year: X

Permit Year: _____

Fiscal Year: _____ Last day of fiscal year: (_____)

Reporting period beginning date: (month/date/year) 12/14/2018

Reporting period end date: (month/date/year) 12/31/2019

MS4 Operator Level: 1 Name of MS4: Town of Fairview

Contact Name: Danielle Oglesbee Telephone Number: (972) 886-4228

Mailing Address: 372 Town Place, Fairview, TX 75069

E-mail Address: doglesbee@fairviewtexas.org

A copy of the annual report was submitted to the TCEQ Region: YES X

NO _____ Region the annual report was submitted to: TCEQ Region 4

B. Status of Compliance with the MS4 GP and SWMP

1. Provide information on the status of complying with permit conditions:
(TXR040000 Part IV.B.2)

	Yes	No	Explain
Permittee is currently in compliance with the SWMP as submitted to and approved by the TCEQ.	X	X	Yes, the Town is in compliance with the SWMP submitted, however the TCEQ is still reviewing the SWMP.

Permittee is currently in compliance with recordkeeping and reporting requirements.	X		Yes, the Town is in compliance with recordkeeping and reporting requirements.
Permittee meets the eligibility requirements of the permit (e.g., TMDL requirements, Edwards Aquifer limitations, compliance history, etc.).	X		Yes, the Town meets eligibility requirements.
Permittee conducted an annual review of its SWMP in conjunction with preparation of the annual report	X		Yes, the annual review was conducted.

2. Provide a general assessment of the appropriateness of the selected BMPs. You may use the table below to meet this requirement (**see Example 1 in instructions**):

MCM(s)	BMP	BMP is appropriate for reducing the discharge of pollutants in stormwater (Answer Yes or No and explain)
1	Interns complete one stormwater related project.	Yes, One intern completed a stormwater project that was then published in our town newsletter.
1	Regular community newsletter articles that highlight stormwater quality issues.	Yes, Two newsletter articles for the purpose of public education.
1	Solid waste contract for the Town includes recycling and bulk pick up.	Yes, Contract is in place and more opportunity provided for proper disposal of house hold waste.
1	Have an event to allow for proper disposal of waste that cannot be collected with the weekly trash pick-up.	Yes, Three events were held. One for hazardous waste and two for prescription medication.
2	Conduct dry weather screening in key locations noted on the MS4 map.	Yes, Inspected outfalls for illicit discharge detection.
2	Create a stormwater quality map with outfall locations and stream names.	Yes, Identified 17 new outfalls and removed 9.
2	New Industrial/Business developments are required to detain stormwater runoff to the pre-developed rate.	Yes, one business development was reviewed and the site discharges into a detention pond.

3	Require proof from the contractor that notification requirements under TPDES CGP TXR150000 have been met.	Yes, 4 NOI's were collected.
3	Town will review the erosion control plans submitted with the construction drawings.	Yes, 3 erosion control plans were reviewed.
3	Stormwater quality issues discussed at pre-construction meetings.	Yes, Stormwater was discussed at the preconstruction meetings
4	The Town will address ownership of post construction BMPs.	Yes, However, none of the construction projects reviewed required post-construction BMPs because of existing infrastructure.
4	The Town has a street ordinance that provides roadside ditches as a design option.	Yes, Three residential subdivisions under construction are utilizing this drainage design.
5	The Town will provide training on best management practices for public works.	Yes, Conducted a class for public works employees.

3. Describe progress towards achieving the goal of reducing the discharge of pollutants to the MEP. If no progress was made or the BMP did not result in a reduction in pollutants, provide an explanation. Use the table below to meet this requirement (**see Example 2 in instructions**):

MCM	BMP	Information Used	Quantity	Units	Does the BMP Demonstrate a Direct Reduction in Pollutants? (Answer Yes or No and explain)
1	1.2 Employee Education	Town Newsletter	1	Articles	No. Educating employees about stormwater quality will get proper education out to citizens and employees alike. Education the public will eventually lead to the reduction of pollutants.

1	1.5 Public Education	Town Newsletter	2	Articles	No. Public education does not produce a direct reduction in pollutants, but it will reduce pollutants over time.
1	1.10 Public Participation Recycling	Republic Services	1	Contract	No. By providing additional waste removal services, pollutants will be reduced over time.
1	1.11 Town Event	Newsletter	3	Events	Yes. By taking hazardous waste and prescription medications and disposing of them properly, those items are removed pollutants.
2	2.1 Outfall Inspection	Outfalls	16	Inspections	Yes. Illicit discharges can be identified and removed during inspections.
2	2.3 Stormwater Map	Website	1	Map	No. Mapping does not remove pollutants directly but is essential to outfall inspections.
2	2.9 Stormwater Detention	Plans	1	Reviews	No. The pollutants will be reduced over time with required maintenance but volume will decrease at installation.
3	3.2 NOI Requirement	Plans	4	NOI's	No. Pollutants will be reduced at the time of construction.
3	3.7 Erosion Control Plan Review	Plans	3	Reviews	No, Pollutants will be reduced during construction.
3	3.9 Preconstruction Meetings	Plans	3	Meetings	No. Pollutants will be removed throughout each stage of construction.

4	4.1 Post Construction BMP Maintenance	Plans	3	Reviews	No. By requiring maintenance of post construction BMPs the pollutants will be removed over time.
4	4.4 Roadside Ditches	Plans	1	Developments	No. With the installation of roadside ditches, pollutants will be removed during and after rainfall events.
5	5.2 Employee Training	Training	2	Classes	No. Pollutants will be reduced throughout the year as BMPs are implemented.

4. Provide the measurable goals for each of the MCMs, and an evaluation of the success of the implementation of the measurable goals (see Example 3 in instructions):

MCM(s)	Measurable Goal(s)	Explain progress toward goal or how goal was achieved. If goal was not accomplished, please explain.
1	One stormwater related project completed by each intern	Met goal – the Town had 1 public administration intern in 2019 and the project was a stormwater quality article for the April newsletter.
1	One Stormwater Quality article in the Town newsletter.	Exceeded goal – 2 stormwater quality articles were published in the newsletter.
1	Recycling and bulk waste included in solid waste contract.	Met goal – recycling and bulk waste were provided for in 1 contract with Republic Services
1	Hold one event annually.	Exceeded goal – hosted 3 events; 1 to remove house hold hazardous waste and 2 to remove prescription drugs. 465 pounds of prescription medication was collected.
2	25% of Outfalls inspected a year.	Exceeded goal – 16 of the 31 (51%) outfalls were inspected in 2019.
2	Create one stormwater quality map then update annually.	Met goal – mapped 31 outfalls, created stormwater map, and posted to the stormwater quality web page.

2	70% of construction plans larger than 1 acre will be reviewed by Town staff to ensure the required detention is installed.	Met Goal – 1 new set of plans required detention and 1 set of plans were reviewed (100%). The runoff is directed to a regional detention pond that was predesigned to accept this run off.
3	Collect NOI's for 80% of construction sites larger than 1 acre.	Met Goal – 4 out of 4 (100%) NOIs were collected for new construction sites in the MS4.
3	Review each erosion control plan submitted with construction drawings.	Met Goal – 3 sites submitted construction drawings and all 3 erosion control plans were reviewed.
3	70% of new construction larger than 1 acre will require a preconstruction meeting.	Met Goal – 3 out of 4 (75%) of new construction held a preconstruction meeting.
4	70% of construction drawings with post construction BMPs are reviewed by Town staff.	Met Goal – 1 development required post construction BMPs. The BMPs were predesigned with a previous development.
4	20% of new development on the residential side of Town utilizes roadside ditches.	Exceeded Goal – 2 out of 2 (100%) new developments on the residential side of town are utilizing roadside ditches.
5	75% of public works employees will receive training annually.	Exceeded Goal – 12 out of 12 (100%) of public works employees received training. 3 Employees in the engineering department also received training in 2019.

C. Stormwater Data Summary

Provide a summary of all information used, including any lab results (if sampling was conducted) to assess the success of the SWMP at reducing the discharge of pollutants to the MEP. For example, did the MS4 conduct visual inspections, clean the inlets, look for illicit discharge, clean streets, look for flow during dry weather, etc.?

Town staff conducted outfall inspections during the 2019 permit year. Based on the inspections, litter at the outfalls was prevalent. There was an article in the Town newsletter that addressed litter. In the

following years inspections, staff will be taking note to see if additional public education will be necessary in this area. There was one outfall that an odor was noticed in the area the previous year. This odor was not present during this inspection, which coincides with improvements to a sewer meter station maintained by North Texas Municipal Water District.

D. Impaired Waterbodies

1. Identify whether an impaired water within the permitted area was added to the latest EPA-approved 303(d) list or the Texas Integrated Report of Surface Water Quality for CWA Sections 305(b) and 303(d). List any newly-identified impaired waters below by including the name of the water body and the cause of impairment.

No waters within permitted area were added to either the 303 (d) list nor the Texas Integrated Report of Surface Water Quality.

2. If applicable, explain below any activities taken to address the discharge to impaired waterbodies, including any sampling results and a summary of the small MS4's BMPs used to address the pollutant of concern.

While the Town did not have BMPs this year address the bacteriological impairment of Wilson Creek, there are three planned for the next reporting year. The Town also continues to required maintenance agreements on septic systems to reduce the risk of a system failing and increasing runoff with the pollutant of concern.

3. Describe the implementation of targeted controls if the small MS4 discharges to an impaired water body with an approved TMDL.

N/A. The Town of Fairview does not discharge into an impaired waterbody with an approved TMDL.

4. Report the benchmark identified by the MS4 and assessment activities:

N/A. The Town of Fairview does not discharge into an impaired waterbody with an approved TMDL.

Benchmark Parameter (Ex: Total Suspended Solids)	Benchmark Value	Description of additional sampling or other assessment activities	Year(s) conducted

5. Provide an analysis of how the selected BMPs will be effective in contributing to achieving the benchmark:

N/A. The Town of Fairview does not discharge into an impaired waterbody with an approved TMDL.

Benchmark Parameter	Selected BMP	Contribution to achieving Benchmark

6. If applicable, report on focused BMPs to address impairment for bacteria:

N/A. The Town of Fairview does not discharge into an impaired waterbody with an approved TMDL.

Description of bacteria-focused BMP	Comments/Discussion

7. Assess the progress to determine BMP's effectiveness in achieving the benchmark.

For example, the MS4 may use the following benchmark indicators:

- number of sources identified or eliminated;
- number of illegal dumpings;
- increase in illegal dumping reported;
- number of educational opportunities conducted;
- reductions in sanitary sewer flows (SSOs); /or
- increase in illegal discharge detection through dry screening.

N/A. The Town of Fairview does not discharge into an impaired waterbody with an approved TMDL.

Benchmark Indicator	Description/Comments

E. Stormwater Activities

Describe activities planned for the next reporting year:

MCM(s)	BMP	Stormwater Activity	Description/Comments
1.11	Have an event to allow for proper disposal of waste that cannot be collected with weekly trash pick-up.	Hazardous Waste Pick up	Town of Fairview Public Works provides a drop off location for house hold hazardous waste for Fairview residents. Then they endure proper disposal.

1.11	Have an event to allow for proper disposal of waste that cannot be collected with weekly trash pick-up.	Prescription Drug Take-Back	Town of Fairview Police department provides a drop off location for Fairview residents for their prescription drugs to be disposed of properly.

F. SWMP Modifications

1. The SWMP and MCM implementation procedures are reviewed each year.

☒ Yes ☐ No

2. Changes have been made or are proposed to the SWMP since the NOI or the last annual report, including changes in response to TCEQ's review.

☒ Yes ☐ No

If "Yes," report on changes made to measurable goals and BMPs:

All the changes below were made during the SWMP review process, therefore did not require an NOC.

MCM(s)	Measurable Goal(s) or BMP(s)	Implemented or Proposed Changes (Submit NOC as needed)
1	Post the approved SWMP, Annual Reports, and stormwater information to the stormwater webpage.	Changed the implementation schedule from "Year 1" to Dec. 2020. Determined infeasible to complete because the SWMP had not been approved by the TCEQ in "Year 1".
1	Have an event to allow for proper disposal of waste that cannot be collected with the weekly trash pick-up.	Revised Goal – The BMP stayed the same, but the original goal was not quantifiable. The new goal is quantifiable.
2	25% of Outfalls inspected a year.	Revised Goal – Outfalls increased by 35% therefore the inspection requirement was decreased by 25%.
2	Create one stormwater quality map then update annually.	Revised Goal – The original goal was not quantifiable. The new goal is quantifiable.

2	The Town tracks and monitors the maintenance contracts and employs a licensed septic inspector to make site visits.	Changed the implementation schedule from “Year 1” to Dec. 2020 due to changing the goal to a quantifiable target. It is infeasible to run the reports necessary for the new goal in the first year. The Town continued to require maintenance agreements for new septic systems.
2	When a septic system maintenance contract expires a citation is issued.	Changed the implementation schedule from “Year 1” to Dec. 2020 due to changing the goal to a quantifiable target. It is infeasible to run the reports necessary for the new goal in the first year. The Town continued to issue citations in 2019.
2	70% of construction plans larger than 1 acre will be reviewed by Town staff to ensure the required detention is installed.	Revised Goal – The original goal was not quantifiable. The new goal is quantifiable.
3	Collect NOI's for 80% of construction sites larger than 1 acre.	Revised Goal – The original goal was not quantifiable. The new goal is quantifiable.
3	70% of new construction larger than 1 acre will require a preconstruction meeting.	Revised Goal – The original goal was not quantifiable. The new goal is quantifiable.
4	70% of construction drawings with post construction BMPs are reviewed by Town staff.	Revised Goal – The original goal was not quantifiable. The new goal is quantifiable.
4	20% of new development on the residential side of Town uses roadside ditches.	Revised Goal – The original goal was not quantifiable. The new goal is quantifiable.
5	75% of public works employees will receive training annually.	Revised Goal – The original goal was not quantifiable. The new goal is quantifiable.

Note: If changes include additions or substitutions of BMPs, include a written analysis explaining why the original BMP is ineffective or not feasible, and why the replacement BMP is expected to achieve the goals of the original BMP.

3. Explain additional changes or proposed changes not previously mentioned (i.e. dates, contacts, procedures, annexation of land, etc.).

All BMPs had the month and annual year added to the “Deadline/Frequency” row in the SWMP instead of the permit year.

G. Additional BMPs for TMDLs and I-Plans

Provide a description and schedule for implementation of additional BMPs that may be necessary, based on monitoring results, to ensure compliance with applicable TMDLs and implementation plans.

The Towns Urbanized Area discharges directly into Wilson Creek, which has a bacteriological impairment without an approved TMDL.

BMP	Description	Implementation Schedule (start date, etc.)	Status/Completion Date (completed, in progress, not started)
Publish a newsletter article with information to address the bacteriological impairment of Wilson Creek.	Public education about septic systems will be published in the Town Newsletter.	January 2020; Then October 2022	Completed; February 2020
The Town tracks and monitors the maintenance contracts and employs a licensed septic inspector to make site visits.	This is a measure to prevent the failure of septic systems in the MS4.	January 2020	In Progress
Fairview requires that all permitted septic systems have a contract with a company that is certified to perform inspections to improve the bacteriological impairment of Wilson Creek.	A citation is issued in the event a septic system maintenance agreement expires.	January 2020	In Progress

H. Additional Information

1. Is the permittee relying on another entity to satisfy any permit obligations?

___ Yes X No

If "Yes," provide the name(s) of other entities and an explanation of their responsibilities (add more spaces or pages if needed).

Name and Explanation:

Name and Explanation:

Name and Explanation:

Name and Explanation:

2.a. Is the permittee part of a group sharing a SWMP with other entities?
___ Yes X No

2.b. If "yes," is this a system-wide annual report including information for all permittees?
___ Yes ___ No

If "Yes," list all associated authorization numbers, permittee names, and SWMP responsibilities of each member (add additional spaces or pages if needed):

Authorization Number: _____	Permittee: _____
Authorization Number: _____	Permittee: _____
Authorization Number: _____	Permittee: _____
Authorization Number: _____	Permittee: _____

I. Construction Activities

1. The number of construction activities that occurred in the jurisdictional area of the MS4 (Large and Small Site Notices submitted by construction site operators):

___ 10 ___

2a. Does the permittee utilize the optional seventh MCM related to construction?

___ Yes X No

2b. If "yes," then provide the following information for this permit year:

The number of municipal construction activities authorized under this general permit	
The total number of acres disturbed for municipal construction projects	

Note: Though the seventh MCM is optional, implementation must be requested on the NOI or on a NOC and approved by the TCEQ.

J. Certification

If this is this a system-wide annual report including information for all permittees, each permittee shall sign and certify the annual report in accordance with 30 TAC §305.128 (relating to Signatories to Reports).

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name (printed): _____ Title: _____

Signature: _____ Date: _____

Name of MS4 _____

Name (printed): _____ Title: _____

Signature: _____ Date: _____

Name of MS4 _____

Name (printed): _____ Title: _____

Signature: _____ Date: _____

Name of MS4 _____

Name (printed): _____ Title: _____

Signature: _____ Date: _____

Name of MS4 _____

Name (printed): _____ Title: _____

Signature: _____ Date: _____

Name of MS4 _____

If you have questions on how to fill out this form or about the Stormwater Permitting program, please contact us at 512-239-4671. wqap@tceq.texas.gov

Individuals are entitled to request and review their personal information that the agency gathers on its forms. They may also have any errors in their information corrected. To review such information, contact us at 512-239-3282.