



Permit Withdrawal Form

Permit Number: _____

Date: _____

Address of Project: _____

Project Name: _____

Company Name & Current General Contractor: _____

Phone Number: _____

Fax Number: _____

Reason for Withdrawal of this permit:

AS THE CURRENT GENERAL CONTRACTOR ON THE PROJECT/PERMIT LISTED ABOVE I AM NOW WITHDRAWING FROM THIS PERMIT. I UNDERSTAND THAT A PARTIAL REFUND MAY BE DUE.

Authorized representative for Current General Contractor:

Signature: _____

Print Name: _____

Permits may be withdrawn by the applicant if no work has commenced on the project. Permit fees exceeding \$50.00 may be partially refunded. Where applicable, fees will be refunded at 80 percent of their original value, excluding the plan review and fire protection plan review deposits. Permits for which work has commenced may not be withdrawn unless a subsequent permittee has obtained a permit to complete the work, or when work has started unless an inspection has been made and the Building Official has determined that the existing work has created no violation of any code or ordinance. Withdrawn permits with fees of less than fifty (\$50) dollars are nonrefundable.

If a refund is due, please provide the following information below:

COMPANY NAME/NAME ADDRESS

CITY STATE ZIP CODE

Please note all refunds are calculated and are prorated accordingly.

This handout is for informational purposes only and should not be relied on in place of official regulations and/or policies. The TOWN OF FAIRVIEW makes no representations, guarantees, or warranties as to the accuracy, completeness, currency, or suitability of the information provided via the handout. Customers and citizens are personally responsible for complying with all local, state and federal laws pertaining to projects within the city. Copies of the Town of Fairview adopted codes and Zoning Ordinances can be found on the city website at www.fairviewtexas.org or at the TOWN OF FAIRVIEW Municipal Center at 372 Town Place Fairview, Texas.

Building Inspections Department ~ 372 Town Place Fairview, Texas 75069 ~ 972-562-0522 fax 972-548-0268

www.fairviewtexas.org email address ~ permits@fairviewtexas.org